

MediusFlow™

AGREEMENTS MODULE



MEDIUSFLOW™ IS AN EFFICIENT IT support for processes which an existing management system does not handle. There are many processes in an organisation which are only partially supported, or not at all, by an existing management system. Using MediusFlow™ as a platform means that these processes are included, achieving better profitability, control and flexibility.

ABOUT MEDIUS

Medius' ambition is to provide the best business support in the world – from defining requirements to administration. We were founded in Sweden 2001, and today we have customers throughout Scandinavia, UK, US, Europe and the Middle East.

AGREEMENTS

IMPROVE AGREEMENT MANAGEMENT WITH MEDIUSFLOW. Some of the most important documents for any business are agreements. Yet many businesses still have no form of efficient agreement administration. Paper-based working restricts information-sharing and in many instances, no track is kept of when agreements are about to expire. Mediusflow allows your organisation to avoid time-consuming work, and will make your processes far more efficient.



CONTROL YOUR AGREEMENTS

The Medius agreement module increases control over existing agreements. Agreement documents are scanned and stored in a database. When an invoice is received, it is matched to the relevant agreement and if there is a discrepancy, the person responsible for the agreement is notified. Notification can also be linked to the applicable date of the agreement to reduce the risk of it being unintentionally prolonged.

SEVEN MAJOR APPLICATIONS

MediusFlow™ agreement module has seven different applications in its standard format: partner agreements, customer agreements, article agreements, employment agreements, leasing agreements, tenancy agreements and subscription agreements. A matching object is created from a agreement for each invoice expected to be received. These are based on the parameters defined in the agreement and allow an invoice to be matched when it is received. The agreement can be matched at header level and line level if required. The match-check monitors whether the payment terms on the invoice agree with the matching object, and that predetermined max. amounts are not exceeded.

USER-FRIENDLY AND EFFICIENT

The benefits of the MediusFlow™ module for agreement management are that the business can increase control over existing agreements by using a user-friendly tool. Furthermore, an automatic reminder is generated before a agreement expires, avoiding the risk of paying unnecessary agreement costs. Existing scanners can be linked to the Medius agreement module. By using a digital agreement archive as a complement to a paper-based archive, agreement management will be made even more efficient.

SWEDEN SCANDINAVIA UK EUROPE MIDDLE EAST